



Exceed SCITT and Teaching Schools

**SERVICE LEVEL FOR GOVERNOR TRAINING
AND DEVELOPMENT
APRIL 2017-MARCH 2018**

Published: 15TH March 2017

This document outlines the Service Levels provided by Exceed Teaching School Alliance (TSA) for:

- Governor Training and Development Programme (Primary).

Further information/clarification

If you wish to discuss the contents of this document, please contact Paul Butler (exceedtsa@copthorne.bradford.sch.uk or 01274 578606)

PLEASE RETURN THIS SERVICE LEVEL AGREEMENT SIGNED BY THURSDAY 24TH MARCH 2017 TO exceedtsa@copthorne.bradford.sch.uk or Exceed SCITT and Teaching Schools, Copthorne Primary School, All Saints Road, Bradford, BD7 3AY

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EXCEED TSA's GOVERNOR TRAINING AND DEVELOPMENT PROGRAMME: SERVICE LEVELS: APRIL 2017-MARCH 2018

All the following services are provided in return for subscription to the Governor Training and development Service. No additional charges will be made unless stated otherwise, below.

1. Access to Exceed 'programme' governor training courses

- Access to one in-house governor training event for governors at your school, from the list of events provided in the training brochure.
- Access to in-house governor training events in other subscribing schools on a "first come, first served basis" until all available places are taken.
- Access on a 'first come, first served' basis to the Governor Training and Development Programme an enhanced offer of courses (places must be booked at least 6 days in advance)
- Copies of our 'Governance In Practice' Self-Study materials
- The Governor Training and Development Programme brochure will be provided with this SLA, to provide a clear picture of all the training on offer.
- Courses will be provided in line with:
 - local and national initiatives affecting governors;
 - responses from governors to consultation on governor training priorities (see 'Consultation' section below).
- Details of programme courses for the 2017-18 financial year will be emailed to all schools in March 2017.
- School staff may attend these courses by prior arrangement.

2. Consultation

Exceed TSA is committed to planning and providing its governor training service in consultation with governors.

Therefore, Exceed TSA will:

- will respond constructively to all comments and suggestions from governing bodies, individual governors and headteachers;
- will continue to arrange meetings for Governors to meet with each other and with Exceed TSA leads, on an annual basis, to review the governor training service provided and consult on future developments.

SUBSCRIPTION CHARGES: APRIL 2017-MARCH 2018

Training and Development Service:

- Nursery, primary, and special schools: £475.
- N.B. This figure is subject to a maximum of 20-25 school subscribing to this SLA.

Non-attendance

Exceed TSA is focusing on providing Governor training to a relative small number of schools. This is to ensure support has impact by strengthening governance as reflected in school inspection outcomes. This can only be achieved if subscribing schools commit to attending the events. Governor value not only the training, but the opportunity to network with peers, sharing successes and challenges and providing peer support. This is undermined when Governors do not attend training or fail to attend once a place has been reserved for them. Therefore, Exceed TSA maintain the right to charge a £25 cancellation fee for non-attendance (per person, per event). This is not intended to be a way of generating income, its hoped that this will be an added incentive to encourage high levels of attendance at each event. This approach has been supported by the Governors consulted in the development of this programme.

Cancellation

No charge will be incurred if a booking is cancelled outside of a 6-day notice period. Governors, or those making a booking on their behalf, can cancel their place via <http://exceedtsa.eventbrite.co.uk>. Events attracting 7 or less Governors will not go ahead.

Typically, 30 places will be available per event.

Confirmation of acceptance of the 2017-18 Service Level Agreement and supporting information

Name of school	
Name of Chair of Governors	
Chair of Governor’s email address	
Name of Training Link Governor	
Training Link Governor’s email address	
Name of Headteacher	
Headteacher’s email address	

Service Level Agreement (SLA)

In signing this document, the school is committed to subscribing to the Exceed SCITT and Teaching Schools (Exceed TSA) Governor Training and Development Programme 2017-18 in line with the terms and conditions set out in this Service Level Agreement and supporting Governor Training and Development Programme brochure.

Signing the SLA

<p>On behalf of the school</p> <p>Name:</p> <p>Signature:</p> <p>Job Title:</p> <p>School:</p> <p>Date:</p>
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Please return this document, in full, to: **Paul Butler, Exceed TSA, Copthorne Primary School, All Saints Road, Bradford, BD7 3AY** or email exceedtsa@copthorne.bradford.sch.uk by Thursday 24th March 2017

PAYMENT IS NOW DUE. PLEASE SEND A CHEQUE PAYABLE TO *EXCEED ACADEMIES TRUST* TO THE ADDRESS ABOVE QUOTING THE REFERENCE ‘ETS/GOVS1718’